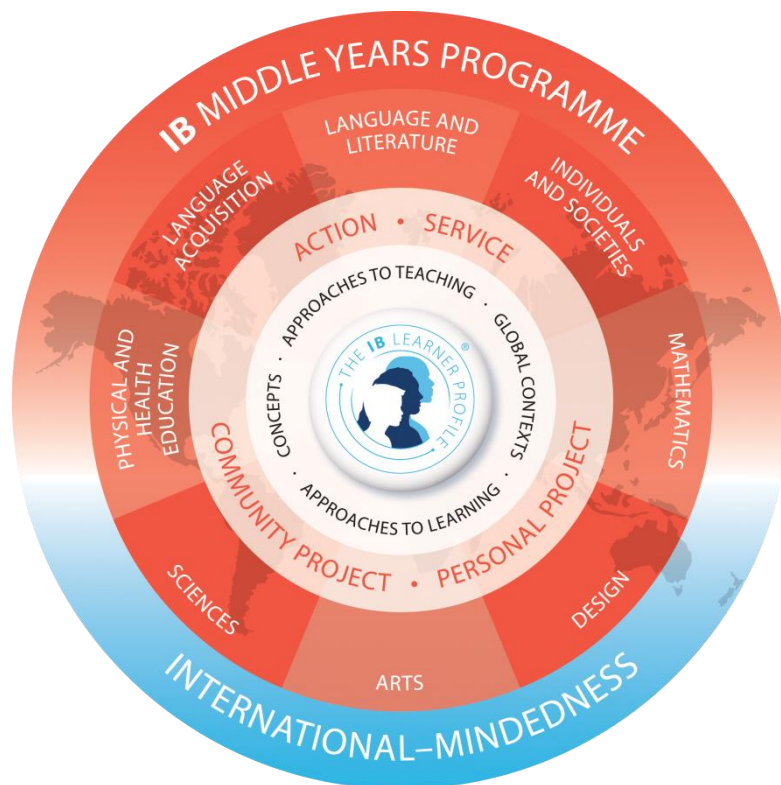




GATEWAY
INTERNATIONAL SCHOOL
(IB CONTINUUM WORLD SCHOOL)



MIDDLE YEARS PROGRAM (MYP)
SERVICE AS ACTION HANDBOOK
2019-2020



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IB Mission:

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end, the organization works with schools, government and international organizations to develop challenging programs of international education and rigorous assessments.

These programs encourage students across the world to become active, compassionate and lifelong learners who understand that other people with differences can also be right.

Vision and Mission Statement of GIS:

Vision Statement:

Creating responsible global citizens who realize their maximum intellectual and human potential.

Mission Statement:

GIS provides a whole education program that balances academic excellence with character building. We foster knowledgeable, unbiased, caring inquirers with an inclusive perspective by inspiring them to become lifelong learners, peace ambassadors and tomorrow's leaders in the local as well as the global context.

Service as Action in MYP

Action (learning by doing and experiencing) is an important part of the IB MYP.

Service is how you engage yourself to the action.

Service as Action is a required activity or project in each year of the program. Service as Action is about raising awareness of the world around you.

Service involves the following elements:

- Awareness and understanding of an issue, be it local or global.
- Commitment to help others.
- Ability to show empathy.

Remember, it is time for your service to take action!

MYP Learning Outcomes for Service as Action:

You will:

1. Become more aware of your own strengths and areas for growth
2. Undertake challenges that develop new skills
3. Discuss, evaluate and plan student-initiated activities
4. Persevere in action
5. Work collaboratively with others
6. Develop international-mindedness through global engagement, multilingualism and intercultural understanding
7. Consider the ethical implications of your actions.

SA Requirements of GIS:

MYP year	Service as Action Activities (student initiated)	Service as Action Project	Action	Service
MYP 1	At least 1		At least 1	
MYP 2	At least 2		At least 1	At least 1
MYP 3	At least 3	At least 1	At least 1	At least 1
MYP 4	At least 2		At least 1	At least 1
MYP 5	At least 2		At least 1	At least 1

1. Students can complete the SA hours either within the school or outside the school (under parental supervision).
2. Students must submit the SA Activity Reflection Form for all activities done, either within the school or outside the school.

Note: Babysitting, walking pets, mowing the lawn, doing general chores for your family and going to work with parents, relatives or friends is a great career shadowing experience, but not Service as Action. Parents may not sign/authorize SA activities.

- There are not a certain number of hours for SA. Keep track of the hours you serve in your agenda.
- All reflection forms should be submitted as soon as the students finish the SA activity. No form will be accepted after the deadline: April 17, 2019.

The community project focuses on community and service.

Difference between Service as Action and Service as Action Project:

- ❖ SA project involves commitment over a long period of time and tend to be conducted on a larger scale than SA activities.
- ❖ SA project may be completed individually or in a group (with a maximum of 3 students).
- ❖ Each student is responsible for their process journal, which is used to record their work and reflections throughout the course of the project.
- ❖ Students will meet with faculty advisors on early release days. Advisors have the responsibility for supervising the development of the project according to the Assessment Criteria, which is based on the International Baccalaureate Organization (IBO) guidelines.
- ❖ The MYP Community Project is a 15-hour (minimum) project in which students independently propose, plan, implement, and present a project that they feel will serve a need in their community.
- ❖ The Community Project is an IBO requirement for students in year three (8th grade) of the MYP program at GIS.
- ❖ Students will write a proposal for a project of their choice that services their school, personal, local, or global community.
- ❖ They will determine what they need to know and research about that topic.
- ❖ They will create a plan of action to complete the project and follow that.
- ❖ Finally, they will present their project, its results, and their documents in SA class for assessment.

The aims of MYP projects are to encourage and enable students to: (*Projects guide*, 2014)

- Participate in a sustained, self-directed inquiry within a global context.
- Generate creative new insights and develop deeper understandings through in-depth investigation.
- Demonstrate the skills, attitudes and knowledge required to complete a project over an extended period of time.
- Communicate effectively in a variety of situations.
- Demonstrate responsible action through, or as a result of, learning.
- Appreciate the process of learning and take pride in their accomplishments.

MYP Community Project Objectives:

1. Investigating:

- i. Define a goal to address a need within a community, based on personal interests.
- ii. Identify prior learning and subject- specific knowledge relevant to the project.
- iii. Demonstrate research skills.

2. Planning:

- i. Develop a proposal for action to serve the need in the community.
- ii. Plan and record the development process of the project.
- iii. Demonstrate self- management skills.

3. Taking Action:

- i. Demonstrate service as action as a result of the project.
- ii. Demonstrate thinking skills.
- iii. Demonstrate communication and social skills.

4. Reflecting:

- i. Evaluate the quality of the service as action against the proposal.
- ii. Reflect on how completing the project has extended their knowledge and understanding of service learning.
- iii. Reflect on their development of ATL skills.

Community Project Timeline:

Through 15 th November 2019	Investigating
15 th November 2019 - 10 th January 2020	Planning
10 th January 2020 - 18 th March 2020	Taking Action
18 th March 2020 - 30 th March 2020	Reflection
8 th April 2020	Project Submission and Final Presentation

Examples of SA Activities:

Creating awareness on “effect of cola drinks on our body system”

Students can research about the effect of cola drinks on our body and create awareness on the local community.

Newsletter translations

The school writes regular newsletters to parents and the wider community. Students can help translate it into their mother tongue (recordings of summaries of the content) to help all members of the community.

After-school care

The school runs an after-school care programme for elementary and Early Learning Coalition (ELC) students. If you enjoy working with younger children, this may be for you.

Get involved in a theatre production at school

Help the school community by displaying your drama skills in a theatre production.

Class representative in Student Council

Support your class and the school community by becoming a Student Council representative.

Assistant coach/instructor for younger students

School sports clubs often need older students to help out with the activities. Give back to the community while practicing your athletic skills.

Helping out in the library/science labs

Give a helping hand by supporting the librarian or lab technician.

Work with disabled children or with the elderly

Find a volunteering opportunity in the wider community.

Examples of SA Projects:

Creating awareness about “effect of mass media on teenagers identity”

Conduct a survey of teenagers as well as adults and create a video on the effect of mass media on teenagers’ identity and effective solutions for it.

A virtual tour of the school for new students and parents

Create a video of school routines and policies. Narrate it in different languages. Post it on the school’s website or YouTube channel for new families.

Become a coach or instructor

Start up a sports club or become a dance or theatre instructor for younger students. You will be required to plan for activities for the participating students and take responsibility for their learning.

School journalist

Write articles about events happening inside and outside the classroom and pass them on to the Communication Coordinator for publication on the school website or social media sites. You could even try to get your articles published in the local media.

Gardening and selling the produce for charity

Plant, weed and harvest vegetables, which you can then sell for charity.

Plan and paint a mural

Paint a mural at school or in the community.

Officer position for Student Council

Taking on an officer position in Student Council requires skills of leadership. You will need to plan and initiate activities for the school community.

Join the yearbook team

Support the school community by collecting photos and editing the yearbook for the current academic year.

Organize a neighborhood clean-up/film-screening in the community.

Organize a concert for the elderly at an old age home.

And many, many more! If you are not sure whether an activity or project counts as SA, speak to your advisor or ask the Service as Action Coordinator.



Form-1
Gateway International School
Service as Action Proposal Form
(Please submit this form to the SA Coordinator before beginning any SA activity)

Name of the Candidate _____

Activity/ Project _____

Targeted SA Learning Outcome(s) from the list provided by the IBO (to be filled by _____ the _____ student):

Brief description of the activity/project:

What is the timeline/schedule for this commitment? (Day(s) of the week, hours you will devote to the project):

Supervising Adult *(Must be 21 years or older, and not your parent or guardian)*

Name: _____

Name of the Organization:

Phone: _____

Email: _____

Candidate's signature: _____

Date: ____/____/____

Approved by the SA Coordinator:

Signature: _____

Date: ____/____/____



Form-2
Gateway International School
SA Documentation Form

Name of the Candidate _____

Activity/ Project _____

Date(s) _____ **of** _____ **Activity/Project**

Total Hours Completed (Approximately): _____

SA Learning Outcome(s) achieved (from the list provided by the IBO) (to be filled by the student):

The person whose name and signature appears below attest that the activity/project was satisfactorily completed: (Must be 21 years or older, and not your parent or guardian.)

Activity/project supervisor's name: _____

Activity/project supervisor's signature: _____

Name of the Organization: _____

Email: _____

Supervisor's Comments:

Candidate's signature: _____

Date: ____/____/____

SA Coordinator's signature: _____

Date: ____/____/____

Reflection completed: Date: ____/____/____

Form of Reflection: _____

Which specific “new challenges” did I undertake in this activity? What new skills did I develop?

How did I plan and initiate activities (in specific)?

With whom and how did I work collaboratively with in this activity (in specific)?

How did I demonstrate perseverance and commitment towards this activity?

How was this activity an issue of global importance?

What were some ethical considerations of this activity? How were they resolved?

Other reflections...

SA Coordinator's signature: _____

Date: ____/____/____

Candidate's Name: _____

**The students record the proposal, documentation and reflection stages of the Service as Action activities planned in ManageBac.*

Below are some communities, where you may plan your action:

1. New Hope and New Life Orphanage

No. 3/218, Near Advent Christian Church,
Gangai Amman Koil Street,
Perumbakkam, Chennai.

Contact details: 08754499555

2. Purpose Driven Foundation (Educational trust)

E201, Ocean Breeze Apartments,
#37, Link road, Kazhipattur, Chennai- 603103.

Contact details: 9999660840

3. Annai Illam Old Age Home

48/22, Old Mahabalipuram road, Karapakkam,
Chennai- 600097.

Contact details: 9444444874

4. Nemmeli village - A village in Thiruporur Block in Kanchipuram district.

5. Chennai Volunteers

49, Eldams Road, Lubdhi colony, Teynampet,
Chennai, TamilNadu- 600018.

Contact details: 044- 66097766

References:

1. Service as Action guide XV. GIMNAZIJA International Baccalaureate Department
Middle Years Programme
2. <http://www.isberne.ch/wp-content/uploads/2013/10/ISBerne-Community-Service-FINAL.pdf>
3. http://www.osmgubec.hr/documents_db/C&S%20Student%20Handbook.pdf
4. CAS forms 2017, Cardinal Newman High School.